

Welcome to the Melbourne Tournament 2019.

PRIOR TO THE TOURNAMENT

We are expecting to have a **DRAFT** copy of the fixture on the Tournament website live by **Monday afternoon**.

Please check your fixtures carefully and advise the Tournament Administration ASAP if there is an error such as playing on 2 courts at the same time, there won't be too much we will be able to change. We have a VERY full fixture and there is little room to make any further changes. No further changes will be made after the Wednesday preceding the tournament.

By **Thursday night the Official fixture** will be released. Please ensure that you check the website on Friday morning and your team knows about any changes that may have been made. Please don't be caught out with the wrong game times on Friday at the Tournament.

At the Tournament there will be "official" A5 fixtures that you can pick up and distribute to your team members.

AT THE TOURNAMENT

There are a few procedures that you **MUST** be aware of for the games to go ahead smoothly

At this Tournament entry fee tickets for the weekend is \$20 per player, \$10 per spectator. There are also day passes of \$5 per day for spectators only.

ALL players must purchase a \$20 ticket. Players are not permitted to purchase day passes.

On arrival the coach **MUST** present him/her self to the **COACHES DESK** opposite where the door entry is. We require all teams to re-submit their team list on Friday night / Saturday, even if you have sent one in.

Too often the players lists have changed or info is missing and the team list is different from what you submitted.

Be aware that if the team list of new players you have included and their VJBL or Country rankings has suddenly improved then your team runs the risk of being ineligible and not able to play in the finals.

Attached is the Team Sheet that will need to be presented by your Team coach.

At the desk the **COACH**, not the Team Manager, is to sign off in front of our officials that the team list is correct and all player's information is correct. There are penalties for teams incorrectly disclosing their player's grades and DOB's. The coach will also receive a single one coach pass per team. Team Managers are not eligible for a free pass. Apologies!

TEAM MANAGER

Opposite the stadium canteen is where you will find the scoresheets for all the courts and for the next 3 or 4 games being played in the Friday Saturday or Sunday session. The scoresheets are a mix between VJBL and the domestic scoresheet. They are also in pink and blue for quick I.D. for boys or Girls games.

SCORESHEET DUTIES

Carefully check you have the right scoresheet, colour, age group, Team Name.

Please fill in your team list onto the scoresheet with your players numbers.

If your the first team to fill in the scoresheet – leave it where it is for the second team to fill in.

If your the second team to fill in the scoresheet – take the scoresheet to the court where you are playing.

There are no TEAM SHEET FEES charged at this Tournament.

FIRST GAME

We will have helpers going to each game at half time to check off the numbers of tickets against the numbers of players on the scoresheet. The helpers will cut off the corners of the tickets. Team Manager you can help by rounding up your players tickets in your team for checking at half time.

WARNING !!

Because we now are in an all electronic age and scoresheets are done by machine, many people have lost the ability to add up correctly. For the people on scoresheet duty please ensure that the scores on the scoreboard and the scoresheet all add up. Too many scoresheets last year did not add up resulting in time delays and protests.

At the end of each game the return of **the Scoresheets is the responsibility of the winning team.** The scoresheets must be returned by the team manger to the referees room in the main corridor ground floor. You can help us by getting the scoresheets back ASAP.

Ladders and fixtures will be on display at the end of the main corridor at Dandenong Stadium.

Ladders are displayed around the backstairs area. There is also information posted onto the Tournament website www.MelbTournament.com.au under fixtures. We will attempt to keep the results of games as up to date as possible.

FIRST AID

We will have a first aider located at the ground floor in the main corridor

COMPLAINTS

You can download the Official Complaints Form from the tournament website.

TIMING RULES and PLAYER RULES will be posted on the walls and on the score benches

Good Luck and please enjoy

D Watson
Administrator